

## **Embassy International School Study Leave Policy**

This policy concerns time that children may take off from school in the period surrounding the GCSE, As and A level exams.

### **Year 13 Students**

Year 13 students will be on study leave from Monday, 12th May. Pupils are not required to attend school during this period. Teachers will be available for consultations if needed. Teachers may schedule completion lessons if curriculum content remains outstanding.

### **Year 11 Students**

Year 11 students must attend school every day EXCEPT on days when they have examinations. On the exam days, students should arrive at least 15 minutes before their scheduled exam. The attendance will be recorded automatically by the school office on exam the days. Regular classes will be replaced with targeted revision sessions and exam preparation consultations.

### **Year 10 and Year 12 Students**

All Year 10 pupils are expected to attend school as per the schedule throughout the examination period. Year 12 students must attend school as per the timetable EXCEPT on the days when they have examinations. The regular timetable will continue without interruption.

Embassy International School

May 2025

Next revision April 2026