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## **Embassy International School Study Leave Policy**

This policy concerns time that children may take off from school in the period surrounding the GCSE, As and A level exams.

For GCSE exams candidates will automatically have three days off school before each exam for study at home. Teachers of these candidates will not have their normal lesson in this time. If a candidate wishes to be in school during these days they may be and study in a quiet place (the study room or library). If the child wishes to have a lesson or consultation with a subject specialist in this time they should arrange this via the office the day before at the latest. If a pupil asks for a lesson on the same day during study leave we cannot guarantee the teacher will be available as they may be assigned to other tasks.

For As and A level candidates this period is extended to four days before each exam.

Lindsay Davidson

January 2018

Next revision July 2019